

Umatilla Fire District Meeting

The October 6, 2021, meeting was called to order by Board Vice Chair Robert Holden.

Present:

Robert Holden, Mark Keith Via phone and Darla Huxel

Approval of Minutes: Motion by Darla to approve, 2nd by Mark.

Minutes were approved unanimously.

Audience Participation: None

Correspondence:

Statement of Bills list, checks and check register were reviewed by the board members and signed. No additional questions were asked regarding expenditures.

Information Items:

Chief's Report:

September-

There was a total of 69 calls in September.

51 – EMS

3- MVC's

11 – FIRE

4 –Mutual Aid

+23 call for September 2020

+115 YTD over 2020

600 total for 2021 (568 was our total for 2020)

Maintenance-

Annual hose and ground ladder testing.

Annual servicing on rescue tools

No other significant maintenance during September

Training-

Hotel bundles

2.5" hose advancement

EMS-Trauma

E11 training-master stream, generator, air hose deployment

E12 Training

E12 Driving/skills practice

EMS-Drugs

Area Familiarization

Engine 11 driving and skills practice

Two-man engine evolutions

EMS- cardiac rhythms

Structure protection

Mayday Training

Pumping evolutions

Recruitment/Retention-

Our POC that lives out of District requested a leave of absence indefinitely due to having several procedures done for the next several months. We requested that all issued equipment is returned as we always do with a leave of absence. Once he feels he is ready to return and has a medical release, we will revisit the situation. Aside from one partial shift (overnight), the individual has had no responses to calls and attended no drills. I am not inclined to continue with this "trial" as it isn't proving value to the department from a response perspective.

We had another individual that has requested a leave of absence due to a new job, a senior in high school, and not enough time. Wants to continue to help with the Association activities.

General-

We have received proper documentation for all employee's and POC's to be compliant with the vaccine mandate. Jeannie stated all are compliant but 3, she has followed up with them and will ensure compliance by the 18th.

The new employee started last week. They are going through various training on dayshift this week and starting on shift next week.

I have adjusted the shift schedule to provide for two people on duty every day. There will be two nights in which only one person is on duty until such time as we can hire a sixth FF/EMT position.

Very pleased with the performance of all the probationary employees. Their experiences are beneficial in moving them along in their duties.

The resident intern resigned from the program. He decided this wasn't for him.

State Fire Marshal Hazmat Team asking whether we are interested in supporting them with personnel. We would need a contract with the SFM to allow for reimbursement for costs and such. Good opportunity for staff to build their resume. Good for us to gain more knowledge and skills. Little to no impact as we are reimbursed for costs for call outs, backfilling etc.

One member is already part of the team, and several have expressed interest. Darla asked about any outstanding cost to us that we may not be aware of. Chief Potts explained it would all be part of the contract and costs would be reimbursable. This would be helpful to our department as well as our surrounding agencies if we had members who could do a size up on scene immediately.

Upcoming Activities-

Finalize fire billing policy as directed.

RFP completed and reviewed by legal.

Chief's Calendar-

Taking a few days off in October and November for hunting.

Volunteer Report: N/A

Old Business:

1. Billing Ordinance- Chief Potts sent out the proposed policy. Please review and let him know if adjustments are needed.

New Business:

1. Intern Presentation- Alexa presented the video she prepared while documenting the history of the department. This is available electronically and will be sent out to the board for review.
2. Contract Signing- Upon reviewing policies we have a very vague policy and need to update with authority and limits. Chief Potts will work with Jeannie to get this started.

Items not on Agenda Open to Public, Board and Staff Participation:

Mark mentioned speaking to the City of Umatilla for possible help funding a position for the next few years, Chief Potts stated he has initiated that conversation.

Treats on Main will take place on the 29th from 4-7, Craig has everything arranged for this event.

Darla wanted to let the board know that a tabletop exercise was held recently, and Chief Potts added a lot of insight and knowledge to the exercise as well as doing a good job representing the district. They expect to have a full-scale exercise within the next 2 years.

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned at 7:56 pm

Kyle Sipe, Chairman

Jeannie Bowman, Clerk