

Umatilla Fire District Board Meeting Minutes

The April 7, 2021 meeting was called to order by Board Chair Kyle Sipe.

Present:

Jon Lorence, Kyle Sipe, and Darla Huxel, Mark Keith, [Robert Holden](#)

Darla Huxel made the motion to approve the minutes from the March Meeting, Robert 2nd, motion passed.

Audience Participation: N/A

Correspondence: N/A

Information Items:

Chief's Report:

There were 56 calls for March.

42 – EMS

4- MVC's

10 – FIRE

0 - Mutual Aid

-4 calls for FebruaryMarch 2020

-8 YTD versus 2020

Chief Response-14

Maintenance-

Ladder 11 pivot, awaiting estimate for repair. Anticipate it will 20K+

Boardman and UCFD are backing up the department if needed.

Training-

Hose Deployments

Ladder 11 driving operations

Pump evolutions

Tender evolutions

Drafting from a portable pond

Hydrant operations w/new volunteer

Donning SCBA drills

CPR recertification

Scene size up

Trauma systems EMS course

Recruitment/Retention-

Received 4 RI applications

Received 2 FF/EMT applications

General-

Getting shelving for the long bay to move storage items from the loft area at station 12. This is so a portion of the loft can be modified to use for training activities.

Have been touring various areas and talking with residents on providing for fire breaks in higher risk areas.

Looking at grant opportunities for various projects. For example, Storz fittings for hydrants to allow for more rapid hydrant connection.

It is my goal to have two people on during the day each day. Therefore I am working with staff two days a week (Craig's days off) to achieve this until we get new staff and RI's in house as much as possible.

Goals-

ISO- No Activity. Will not move forward with activities in this area until the ladder truck situation has been resolved.

Policies/Procedures Update-Under staff review.

Upcoming Activities-

Hiring Process-

- Receive applications.
- send testing link.
- score applications and wonderlic results
- pass/fail physical agility test, on or around May 1st.
- Schedule panel interviews
- Schedule Chief's interviews

Chief's Calendar-

Vacation May 6th-9th

Volunteer Report:

Old Business:

1. IT Support- Motion to accept by Darla with changes indicated 2nd by Jon passed unanimously.

New Business:

1. Fred- The Board of Directors would like to honor Fred for his years of service to URFPD, idea's will be presented, Chief will find out his years of service and we will move forward with recognition.
2. Chief's Evaluation- presentation of the evaluation form to be used this year by Paul Dakopolos via zoom. 14 criteria sections are quite a few, Paul suggested looking at amending for future but to amend after the current evaluation process. It was suggested to develop a reporting standard for training/educational purposes. Darla mentioned that Steve does include this information in his monthly Chief's report for board meetings. Kyle asked if Steve would agree to extend the contract deadline of May 1st to accommodate the evaluation process, Steve was in agreement to this. Motion was made to adopt the procedure by Jon, 2nd by Darla and passed unanimously.
3. Hiring- Motion to hire 2nd FF/EMT position based on adopted budget increasing Full time personnel to 7 Full Time Employee's by Darla, 2nd by Robert, motion passed unanimously.

Items not on Agenda Open to Public, Board and Staff Participation:

Darla wanted to inform of a mass casualty drill that will be coming up. She will keep Steve informed once a date gets set.

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned 8:06 PM

Kyle Sipe, Chairman

Jeannie Bowman, Clerk