

Umatilla Fire District Meeting

The December 4, 2019 meeting was called to order by Board Chair Jon Lorence.

The Pledge of Allegiance was stated.

Present:

Jon Lorence, Fred Sheely, Kyle Sipe, Mark Keith and Darla Huxel

Approval of Minutes:

Motion to approve made by Fred, 2nd by Darla.

Discussion-

Minutes were approved unanimously.

Audience Participation:

Correspondence: Christmas Cards received

Statement of Bills list, checks and check register were reviewed and signed.

Information Items:

SDAO Conference in February for those interested. Fred and Jeannie would both like to attend. Jeannie will register them.

Chief's Report:

There was a total of 53 calls in November

39 – EMS

2- MVC's

6– FIRE

+2 calls for November 2018

-13 YTD under 2018 (559 vs. 546)

Maintenance-

Batteries for Squad 11

Training-

Knots

DPSST provided training- self rescue from basement, window, wall etc.

Fire streams and hose advancement

Recruitment/Retention-

One new volunteer- Fred asked how she found out about the association; Steve was not sure, but he will follow up with Craig to find out.

Recognition:

Association Leadership- Cards for Craig, Zack, Kerri, Bonnie and Kinda for their leadership of the Volunteers Association activities related to fund raising during the year to support the food baskets, candy express, and various donations to youth activities.

Bond Activities-

Signs are scheduled for installation on or around January 13th. Once installed and invoiced paid Jeannie can close out the bond.

General-

Would like to request a workshop to discuss goals for the district, challenges and various options moving forward. January 8th was decided as the date for a workshop at 6 and meeting following at 7 dues to New Year's Holiday.

Upcoming Activities-

Move January 1st meeting to January 8th

Annual holiday/awards banquet is scheduled for December 19th at 6 pm

Food basket program

Candy Express on Christmas Eve. The Arsenault/Dufloth family are participating in candy express in remembrance of Janice. Daren and Steve will be cooking breakfast and lunch for the crews.

Mark mentioned Jon Perkins as a possible Santa if needed, he has done quite a bit in the past for other organizations. Steve suggested he contact the city for possibly included in the Tree Lighting, Darla mentioned the VFW takes cookies to the retirement homes maybe that would be a possibility for him as well.

Darla asked how the intern was doing, Steve said he is doing very well. Struggles with the program but his performance is good.

Volunteer Report:

N/A

Old Business:

1.

New Business:

1. Audit- Jeannie spoke with Mitch at Barnett and Moro, he is working through the audit and hopes to have it completed this week. It will need to be filed before the 31st of

December. A signature will be required by a board member, chief and Jeannie. Plans were made to meet up for signature once completed. A Segregation of duties letter was signed and will be submitted (this is the same letter we submit yearly due to being a small district.) The letter lays out the process by the district for mail pick up and disbursement as well as financial statement reviews before being given to Jeannie to pay or reconcile. Steve walked the Board Members through the reconciliation of credit card statements done each month by Jeannie and Steve.

Items not on Agenda Open to Public, Board and Staff Participation:

Mark asked if there was an Agenda for the workshop, Steve stated he would get one before the meeting, it will consist of where we are as a district, challenges, options and input from the board as we move into budgeting. Darla asked that we include Capitol Improvements during the workshop as well.

Mark would like to address ems vs fire calls. He presented 39 ems vs 6 fire calls, this is part of why he has inquired for SOG's. He doesn't know that they have been changed since the ambulance was disbanded. Steve stated they have been updated. He would like the district to have a workshop to update SOG's. Mark asked how Steve felt about that, Steve stated it was up to the board to prioritize his responsibilities and he will go in the direction the board asks of him. Mark also inquired how many people have inquired how many have graduated from fire academy in the last 2 years. He doesn't feel that is sustainable due to our town growth. Jon stated we do need to have SOG's that define where we are at. Jon questioned what our responsibility is regarding the ambulance, Steve stated that goes through the County and comes out of UCFD #1 and we provide Quick Response. Mark wanted to make a motion to request the statistics and timing of calls from paramedics to our district, Darla stated we are not responsible for that.

Mark states that our SOG's state that, Jon asked if Mark had the SOG's that he has requested 3 times, Mark stated yes, he does. Kyle asked why he didn't start off with that. Mark feels there is hesitation to provide documents that he already has. Darla stated to Mark he is asking for statistics that are not our responsibility we send a QRT team, Darla reminded that the SOG's are guidelines not policies and they state that. Mark states 13 minutes is not acceptable, and wants to know why we would hire long term people that don't at least have an EMT or Intermediate level? Steve mentioned we aren't currently hiring, but if the board would like to fund additional personnel, he will take them. Mark referred to EMR's as low level employee's and equated to floor sweepers. Steve asked that Mark not refer to district employee's as low-level response or floor sweepers. He asked Mark what his goal is? Mark stated that looking to the future they look at the SOG's and grow with the proper response and not hire EMR's. Steve stated he doesn't think that is what you want you, want a policy or goal that states some level of response. Mark asked if Steve wanted him to share that the department showed up at a call with out pads for the AED. Steve stated he didn't care if he shared with the board.

Jon interjected that this workshop is about goals for the district, and if the board wants to decide to increase our EMT response we can move forward in the future.

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Workshop and meeting for January 8th.

Meeting adjourned at 7:37 pm

Jon Lorence, Chairman

Jeannie Bowman, Clerk