**Umatilla Fire District Meeting**

The May 3, 2023, meeting called to order by Board Chair Kyle Sipe.

Present:

Robert Holden, Kyle Sipe, Darla Huxel, Steven Williams and Amber Bieren

Absent:

Approval of Minutes: Motion by Robert to approve, seconded by Steven.

Minutes approved unanimously.

Motion to accept agenda made by Darla, seconded by Robert.

Approved unanimously.

Audience Participation: None

Statements of Bills list, checks and check register were reviewed by the board members and signed. No additional questions asked regarding expenditure reports. Reviewed and signed. Motion to accept items presented by Robert, 2nd by Darla, approved unanimously.

Information Items:

Chief Report:

See Attached Reports from Senior FF McCracken and Paola

Volunteer Report: N/A

Old Business:

1. Seismic Upgrade- Plans are in progress for Station 12.
2. Apparatus Grant-OSFM
3. Housing during Seismic Upgrade St. 12- The City/School District have made arrangements so that we can live/work out of the Community Center. Jeannie is working with Spencer to find a shower trailer. The City has installed fencing around the center to help with security. We will be putting up security cameras to help with security as well.
4. Job descriptions amended- Motion by Steven to accept amended job descriptions for Senior Firefighters, Firefighter/EMT’s, Seasonal Wildland, Temporary Firefighter/EMT’s, 2nd by Darla, motion passed unanimously.

New Business:

1. Insurance Renewal- District Health Insurance rates increased by 2% for the next fiscal year. Jeannie has accounted for that in the 2023-2024 budget presentation.
2. Website Updates- Jeannie presented a proposal from Streamline. This company is partnered with Special Districts to help bring all districts in Oregon into compliance with websites. Motion to approve the proposal from Streamline for website set up, training and maintenance by Darla, 2nd by Amber. Passed Unanimously.
3. Fireworks Permit- Landing Days permit needed signed, Kyle signed and Jeannie will submit.
4. Seasonal Wildland Grant- We were once again awarded the $35,000 staffing grant for wildland season from OSFM. This was a huge help during last year’s wildland season.
5. Fire Chief-Hiring- Tabled until After executive session-

Executive Session:

Motion to enter executive Session by Robert, 2nd by Steven, Entered at 7:40 pm

192.660(2)(a) To consider the employment of a Public Officer, employee, staff member, or individual agent.

Returned to regular session @ 8:02 pm

Upon returning from Executive Session Motion was made by Darla for Chairman Sipe to enter into contract negotiations with the top-ranking Chief applicant. 2nd by Robert, motion passed unanimously.

Items not on Agenda Open to Public, Board and Staff Participation:

 AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned at 8:07 pm

Kyle Sipe, Chairman Jeannie Bowman, Clerk