

Umatilla Fire District Meeting

The December 1, 2021, meeting was called to order by Board Chair Kyle Sipe.

Present:

Robert Holden, Darla Huxel, Kyle Sipe, Mark Keith

Approval of Minutes: Motion by Robert to approve, Darla asked for an addendum regarding the pay matrix increase for senior fire fighters. Jeannie will make this change. 2nd by Darla.

Minutes were approved unanimously.

Audience Participation: None

Correspondence:

Statement of Bills list, checks and check register were reviewed by the board members and signed. No additional questions were asked regarding expenditures. Reviewed and signed.

Information Items:

Chief's Report:

There was a total of 41 calls in November.

35 – EMS

4- MVC's

0 – FIRE

1 –Mutual Aid

+16 call from November 2020

+177 YTD over 2020

700 total for 2021 (568 was our total for 2020)

Maintenance-

Velcro replaced on Engine 12 hose bed tarp

SCBA Testing

Pump testing Engine 11, 12 and Tender 11

Training-

CAPCE-Cardiac Emergencies Basic

CAPCE- Confined Space Awareness

Forward Hose Lays

Fire Extinguishers

CAPCE-Emergency response to Terrorism (Module #1)

Area Familiarization

Card Lock/Fuel Training

Knots/Hoisting Tools

Dealing with Issues of Alcohol & Substance Abuse

Toxicology & Substance Abuse Advanced

Hydrants

Tower-Standpipe/Hose Bundles

Recruitment/Retention-

N/A

General-

- SOG's finalized and sent out to staff for review
- Crew sense- Scheduling and OT tracking software
- Senior Firefighter job description completed, new pay scale
- Training evaluation done things looking good

Upcoming Activities-

- Ladder Testing
- Scheduling Cascade Machine testing and air sampling
- Christmas event

Chief's Calendar-

Volunteer Report: N/A

Old Business:

1. Investigation Update- under review with Legal Counsel, Meeting with Executive Session on December 13th @ 7 pm
2. Billing Ordinance- No New items to report

3. Contract Signing Authority- No New items to report

New Business:

1. Appointment to Board Vacancy- Motion by Mark to appoint Amber Bieren to the open vacancy, 2nd by Darla. Approved Unanimously Oath of Office was taken by Amber.
2. Award RFP- Motion by Darla to award RFP to WRK Engineers 2nd by Robert, approved unanimously.
3. Surplus Generator- Look at having it set up to power station 12 in the event of an outage. Chief Davis will work with Ray and ensuring it starts and runs, then on receiving quotes for setting up.
4. RFP for Contractor- Motion by Robert, 2nd by Darla approved unanimously.

Items not on Agenda Open to Public, Board and Staff Participation:

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned at 7:32 pm

Kyle Sipe, Chairman

Jeannie Bowman, Clerk