

Umatilla Fire District Meeting

The May 20, 2020 meeting was called to order by Board Chair Jon Lorence.

The Pledge of Allegiance was stated.

Present:

Jon Lorence, Fred Scheely, Darla Huxel and Kyle Sipe

Absent- Mark Keith

Approval of Minutes:

Motion to approve by Kyle

2nd by Fred.

Discussion-

Minutes were approved unanimously.

Audience Participation:

Correspondence:

Statement of Bills list, checks and check register were reviewed and signed.

Information Items: Kyle wanted to point out he appreciates the updates from Steve, it's helpful to know what is going on between meetings.

Chief's Report:

There were a total of 44 calls in April

35 – EMS

1- MVC's

7 – FIRE

-1 call from May 2019

+41 YTD over 2019

Maintenance-

No significant maintenance issues

Training-

Hazmat Refresher Mods 1 & 2

Wild land Refresher Mods 1 & 2

Will resume normal training in June

Recruitment/Retention-

Have received 30 inquiries to the 2 positions posted, have 11 completed applications and 4 have completed the test. They have until May 27th to complete the test.

Physical Agility, oral board interviews and Chief's interview will be on May 30th. Reference checks will be done the following week with conditional offers upon positive reference checks. The conditional offer is to ensure a clear background, drug test, physical and possibly a psyche evaluation. I am working to get the psyche evaluation set up.

Due to pandemic UCFD #1 and URFPD have re-opened and advertised for resident interns again. The applicants were low and we are hoping to see an increase this time.

General-

Through discussion with some of the volunteers and with Craig, I've decided to provide for non-combat positions for some volunteers. We have 2-5 volunteers that have really not done anything; in trying to motivate and discuss with them their interests it basically boils down to they want to be part of the organization but do not have the interest in firefighting. We are trying to develop 2 levels for these individuals. Darla and Kyle were concerned that these would be paid positions, Steve stated he would include in the criteria what will be paid and what will not be.

Upcoming Activities

Hire new employees

Will be raising the Viking flag for graduates on May 30th

Planning a remembrance for Janice on June 15th, still working out the details

July 4th BBQ

Volunteer Report:

N/A

Old Business:

1. HRA VEBA discussion regarding the plan, Jon requested Jeannie find out the average amount contributed by fire districts in Oregon. That amount is \$1500.00 annually.

Executive Session:

ORS 192.660 (2)(l)

Entered into executive session @ 7:13 pm

Adjourned executive Session @ 8:39 pm

New Business:

1. Resolution 2-2019-2020 HRA VEBA proposal by Kyle to contribute \$1500 per year per employee, 2nd by Darla. Motion passed unanimously.

2. Resolution 3-2019-2020 work comp insurance plan to approve paying Proposal to adopt by Kyle, 2nd by Fred passed unanimously.
3. June Meeting Date- June 3rd @ 7 pm
4. Fire Chief Proposal/Contract Motion to approve contract and new Appendix A pay scale with corrections noted and start pay in July at step 4 by Darla, 2nd by Fred. Approved 3-1
Yes votes- Jon, Darla and Fred. Opposed- Kyle
5. Fire fighter proposal- Steve would like to increase the starting pay for the 2 new positions from \$36,000 annually to \$39,000 - \$40,000 annually. The board would like to see more comparison pay scales before reviewing.
6. Audit Engagement Letter – needed Jon’s signature for Barnett and Moro to begin the audit process.

Items not on Agenda Open to Public, Board and Staff Participation:

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned at 8:54

Jon Lorence, Chairman

Jeannie Bowman, Clerk