

Umatilla Fire District Board Meeting Minutes

The May 5, 2021 meeting was called to order by Board Chair Kyle Sipe.

Present:

Jon Lorence, Kyle Sipe, and Darla Huxel, Mark Keith, [Robert Holden](#)

Jon Lorence made the motion to approve the minutes from the April Meeting, Robert 2nd, motion passed.

Audience Participation: N/A

Correspondence: N/A

Information Items:

Chief's Report:

There were 58 calls for April.

34 – EMS

6- MVC's

17 – FIRE

1 - Mutual Aid

+23 calls for April 2020

-+15 YTD versus 2020

Chief Response-26

Maintenance-

other than ladder, no significant issues.

Training-

Hose Deployments

Pump evolutions

Ladder Drills

Mask Drills

Donning SCBA drills

Drug Refresher

Ventilation Prop

Trauma Systems EMS Course

I have attended two webinar training sessions and have the Northwest Leadership Seminar today.

Recruitment/Retention-

Received 1 more RI application

One of our volunteers has advised that he will be moving to the far side of Hermiston at the end of June. As this person is an officer currently, I'll need to evaluate their response time, response trends, drill attendance and so on to see if this actually provides a benefit to the District. I have reservations regarding continuing to be an officer if their response level and participation level were to diminish from where it currently is. I already have been giving thought to this due to a downward trend in their drill and call activity along with their physicality as I'm concerned whether this individual would pass the physical test we conduct for new hires/paid staff. I will have conversations with this person and see how it goes as we get closer to crossing that bridge.

We received a total of 10 applications for the FF/EMT position. Eight went through the physical test and oral board interview. I interviewed five. Will be making a final decision on the two next week after doing reference checks. They will then receive conditional offers. They then have to do a medical physical, background check and psyche evaluation.

General-

Brush 13 will likely go back in service next week. Here's a highlight of what was done.

All equipment removed from the flatbed

The flatbed was removed from the chassis and taken to NWMF where it was sandblasted and powder coated.

The old storage boxes were replaced with new matching tool/storage boxes with more storage and diversity.

The under boxes were removed, sanded and brushed and repainted.

The flatbed was returned to the chassis

The water tank got a new seal as it was leaking around the top seam

New piping and hoses replaced old worn and/or stripped piping and hoses.

All components were remounted to the flatbed

All lighting reinstalled back on and wired back

Oil and lube on the chassis and pump motor

We will look into some minor body work on the chassis

This was a team effort led by Jordy. Marc and Ethan helped as needed and were the ones that repainted the underboxes. Jordy did most of the work and negotiated more than a fair price for the sandblasting and powder coating.

Jeannie painted the man doors at Station 12 while the other staff was prepping the station for the physical testing etc.

We have integrated our CAD information into our software that we use for calls. Now instead of having to get faxes for every call and inputting the information. it downloads into the system saving time and reducing errors.

We also integrated our heart monitor information. So now after a call the information is uploaded from the monitor, which includes vital signs, heart rhythms, etc, to the cloud. When they enter a call, they simply download the information into the call.

We are doing safety walks bi-weekly to address any issues and pass along safety messages and pertinent information.

Goals-

ISO- No Activity. Will not move forward with activities in this area until the ladder truck situation has been resolved.

Policies/Procedures Update-Under staff review.

Upcoming Activities-

- Resident Intern Evaluation Process
- Prep for new employees orientation
- Acquisition and “in-service” of ladder truck if we move forward with the purchase of the used one from Benton County #1.

Chief’s Calendar-

Vacation May 6th-9th

Volunteer Report:

Old Business:

1. Recognition for Fred- Steve suggested naming the training room after Fred in station 12 now and in a new building in the future. Mark suggested a plaque for the room and a smaller one for Fred as well as an article in the paper. Fred would prefer to not have attention brought to him.
2. Chief’s Evaluation- Motion Jon for Kyle to meet with Chief Potts and discuss results of evaluation, 2nd by Mark approved unanimously.
3. Ladder Truck- Motion by Darla to approve purchase and declare surplus at the completion of the purchase of newer ladder truck, 2nd by Mark motion approved unanimously.

New Business:

1. Employee Handbook- SDAO Template was obtained by Darla and Jeannie who both attended an online training recently. Motion was made by Robert to have Darla and Jeannie work on a handbook using the SDAO template. 2nd by Jon approved Unanimously.
2. Oral Board for hiring process- Mark asked who was on the oral board,
2 Division Chiefs from UCFD
1 Volunteer
1 Employee
1 Community Member

Executive Session:

ORS 192.660(2)(i)

To review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

Entered @7:30 PM ended @ 8:00 PM

Items not on Agenda Open to Public, Board and Staff Participation:

AGENDA SUGGESTIONS FOR FUTURE MEETINGS:

Meeting adjourned 8:02 PM

Kyle Sipe, Chairman

Jeannie Bowman, Clerk